


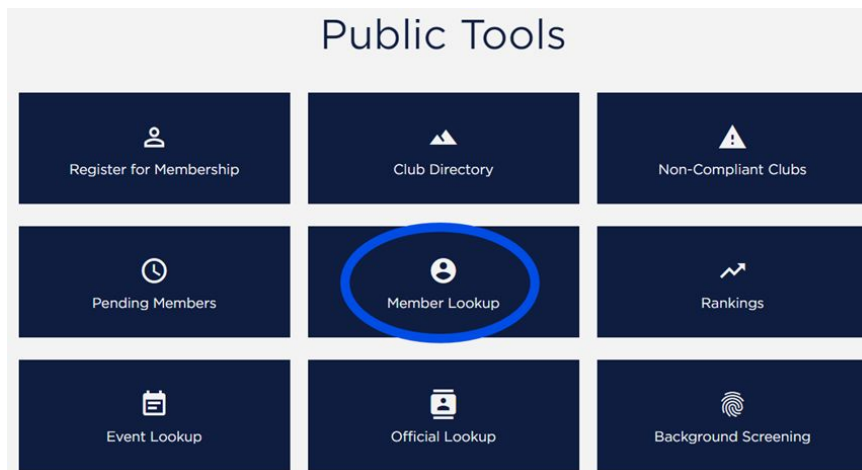



Official's Look Up Instructions

 Create a list of coaches attending the event

 Go to "Public Tools" on the U.S. Ski & Snowboard website

 Choose Member Look Up (or Officials Look Up)



 Enter member's name or membership number
Click Submit

A screenshot of the Member Lookup form on the U.S. Ski & Snowboard website. The form is a light gray box with several input fields. The "First Name" field contains "Reb", the "Last Name" field contains "Stone", and the "U.S. Ski & Snowboard #" field contains "4743852". These three fields are circled in blue. Below these are dropdown menus for "Season" (Current (2024-2025)), "Division" ([Select]), and "State" ([Select]). There are also dropdowns for "Sport" ([Select]) and "Gender" ([Select]). A "Birth Year" field is a range slider from 1910 to 2025. At the bottom, there is a "CLEAR X" button and a "SEARCH Q" button, which is circled in yellow.



Official's Look Up Instructions



Click "More Details" Under the correct coach/official

Scroll down to "Official" and click "Current Certifications"

Review certifications for your event:

US SKI & SNOWBOARD		Official
▲ 3 Current Certifications		
Position: Competition Official Code: CO Clinic Season: 2023	Sport: Alpine Level: 1	
Position: Jury Advisor Code: JA Clinic Season: 2023	Sport: Alpine Level: 1	
Position: Referee Code: RF Clinic Season: 2023	Sport: Alpine Level: 1	

Note: for the 2024-25 season, Clinic Season must be 2024 or 2025. All officials with the date of 2023 or earlier must attend an Officials Update to serve on the jury or set a course.